

Assistant Greenhouse/Farm Stand Manager | Crossroad Farm 2024 Season

Crossroad Farm is a fifty-acre vegetable farm in Post Mills, VT, a half mile from Lake Fairlee. We've been practicing sustainable agriculture for over 40 years. We grow a wide variety of vegetables, specializing in greens and tomatoes, as well as strawberries, melons, flowers, and bedding plants. Our produce is sold at our two farm stands as well as restaurants and grocery stores throughout the area.

Job Description

The Assistant Greenhouse/Farm Stand Manager role is a critical management position at the home farm in Post Mills, Vermont. Providing support and assistance through leadership and ambition in accordance with Crossroad Farm's mission and goals. The assistant manager will help to further the farm stand's positive role in our Post Mills community as well as our on-going tradition of selling fresh, local and seasonal produce.

The assistant manager is an individual who is well organized, has strong communication skills, experience in retail sales, and a knowledge of and passion for local food and sustainable agriculture. In this position, one must be motivated and confident, flexible in their ability to work closely with Crossroad Farm management and staff, and excited to help grow a successful business in the Upper Valley of Vermont and New Hampshire.

The job is located at the farm in Post Mills and extends from late-April through October.

Job Responsibilities

- Work closely with existing, long-time management to assist in planning and executing critical greenhouse operations including watering, transplanting, moving plants, and seeding.
- Conduct retail sales during the greenhouse season.
- Assist with the transition from greenhouse season to farm stand season, including opening and stocking the farm stand.
- Contribute to general farm stand operations, including but not limited to: vendor relationships, ordering and inventory, general cash management and daily reconciliation
- Show leadership and help in delegating tasks to daily farm stand staff (typically 1-3 people)
- Monitor inventory to ensure freshness, excellent presentation and a guarantee of quality

This is an hourly or salaried position, with an average work week of 30-40 hours, in season. Compensation is commensurate with experience and time commitment. The wage range for this position is \$18-22/hour or the equivalent in an annual salary.